

## VOLUNTEER LEADERSHIP GUIDE

*NOTE: Anyone interested in a leadership position with AUA must be an active AUA member in good standing.*

### **Becoming a Board or Committee Chair**

AUA is committed to diversity, equity, and inclusion across race, gender, age, religion, identity, and experience. Organizations that are diverse are proven to be better organizations. Board and Committee Chairs should represent the diversity of our specialty and our society and are selected based on a consistent history of engagement, productivity, and activities to promote the AUA.

Board and Committee Chair positions are appointed by the President.

### AUA Boards & Committee Chair Positions

- Chair - Educational Advisory Board
- Chair - Leadership Advisory Board
- Chair - Scientific Advisory Board
- Chair/AUA Update Editor - Communications Committee

### **Becoming a member of the AUA Councilor-at Large**

AUA is committed to diversity, equity, and inclusion across race, gender, age, religion, identity, and experience. Organizations that are diverse are proven to be better organizations. The AUA Councilor-at Large should represent the diversity of our specialty and our society and are selected based on a consistent and significant history of engagement, productivity, and activities to promote the AUA.

Each Councilor-at-Large shall be elected for a three-year term.

### **Becoming the Secretary, and member of the Executive Committee**

AUA is committed to diversity, equity, and inclusion across race, gender, age, religion, identity, and experience. Organizations that are diverse are proven to be better organizations. The AUA Executive Committee should represent the diversity of our specialty and our society and are selected based on a consistent, significant and history of engagement, productivity, and activities to promote the AUA while serving on the Council.

The Secretary shall succeed automatically to the position of President-Elect for a two-year term following completion of a two-year term as Secretary.

### **Becoming the Treasurer and member of the Executive Committee**

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A candidate for the Treasurer must have a good understanding of organizational finances. The Treasurer shall be elected for a three-year term.

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### AUA COUNCIL ELECTIONS

- a. Three months prior to the Annual Meeting of the Association the Council shall inform the Association's voting members in good standing as to the Councilor and Officer positions eligible for election. For each open position the information provided to the voting members shall include the term of office, a position description, and the qualifications for the position.
- b. Voting members shall be invited to submit electronically their nominations of qualified individuals to stand for election. Members shall be provided 2 weeks to submit nominations.
- c. A nominating committee, consisting of the Past President, who shall serve as chair, the President and the Secretary, shall review the nominations submitted by the members and construct the election ballot.
- d. The Council shall distribute the election ballot, along with information describing the qualifications of each candidate, to the voting members electronically. Voting members shall 2 weeks to complete and submit their ballots electronically.
- e. Election shall be by a majority vote of the votes cast by the voting members for each position.
- f. In the event that there are many candidates without an obvious outcome after the first round of voting, the nominating committee may determine that further rounds of voting are needed with elimination of candidates securing the fewest votes.
- g. Candidates winning elections shall be announced to the membership at the Annual Membership Business Meeting and in the Association Newsletter.
- h. New Councilors and Officers shall commence their terms at the conclusion of the Annual Meeting.