

MEMBER NOMINATION GUIDELINES

ACTIVE MEMBER

- National or international reputation
- If research track, mature body of funded work with impact in field
- If educational track, innovation and influence beyond institution
- If leadership track, major national and/or institutional leadership roles

Examples

- **Research:** NIH-funded scientist with influential publications, national service on study section
- **Education:** Leader in curriculum development for the ABA, oral board examiner
- **Leadership:** President of subspecialty society, department chair

ASSOCIATE MEMBER

- Institutional or statewide reputation, with potential for national recognition
- If research track, evidence of developing research program or training grant
- If educational track, evidence of teaching excellence and departmental contributions
- If leadership track, evidence of leadership role or trajectory

Examples

- **Research:** T32 fellow with several peer-reviewed publications
- **Education:** Teaching awards, active in departmental educational program
- **Leadership:** Division chief and committee chair of state anesthesiology society

AFFILIATE MEMBER

- An individual who has made distinguished contributions to academic anesthesiology, but does not have a primary faculty appointment.

NOMINATION REQUIREMENTS

The following items are required for each nomination:

1. Nomination Letter (see suggested format below):

- Candidates for Active or Affiliate membership must be nominated by an active member in good standing.
- Candidates for Associate Membership must be nominated by an Active member who currently holds the position of Anesthesiology Department Chair.
- Nomination letter should describe in detail the nominee's qualifications for AUA membership, including examples of the applicant's contributions to academic anesthesiology in research, education, clinical and administrative activities.
- What qualities does this individual possess that would enhance the AUA membership? What accomplishments has this individual achieved in academic anesthesiology? Why are you recommending the individual for election to AUA membership?

2. Curriculum Vitae for Nominee: Attach the nominee's current CV to online form.

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3. Additional Requirement for Nomination of Associate Member Candidates:

- Attach or include in the nomination letter a list of the nominee's current research funding. Funding will be verified by AUA via the funding institution.

SUGGESTED NOMINATION LETTER FORMAT

First Paragraph (General Information): Please provide the nominee's name, degrees, academic rank, departmental appointments, and university affiliations as well as the membership category being requested (Active, Affiliate, or Associate).

Second Paragraph (Research Activities): Please specify the number of peer-reviewed manuscripts, the number of case reports, book chapters, review articles, peer-reviewed abstracts and grants. Please comment briefly on the significance of this research to academic anesthesia/medicine.

Third Paragraph (Educational Activities): Please provide as much objective evidence as possible of the nominee's stature as an educator through evaluations by residents, students, peers and others. Other evidence of educational stature, such as visiting professorship and invited lectureships, should also be mentioned.

Fourth Paragraph (Clinical Activities): Discuss the individual's clinical activities where appropriate, including subspecialty training and evidence of expertise in one or more subspecialties.

Fifth Paragraph (Administrative Activities): Comment on the individual's administrative accomplishments. What administrative role does the individual play in the department, the institution, on national committees?

Sixth Paragraph (National and International Activities): The nominee's national and international activities, accomplishments and reputation should be discussed in this paragraph. Membership on national committees, service as an officer in national societies, membership in study sections for foundations or other granting organizations would be some examples.

Submit the nomination by filling out the online [AUA Nominations Form](#) and attaching the candidate nomination letter and CV.

For questions or concerns, contact Vivian Abalama, CAE, IOM at vabalama@iars.org.